



## Simplified Administration

Long Term Disability Insurance (LTD), Life Insurance, and Accidental Death & Dismemberment (AD&D) Insurance come with administrative challenges. At National Insurance Services (NIS), we work to keep your reporting, billing, and tracking to a minimum. Since 1969, our exclusive focus has been to help public sector organizations understand and develop innovative group insurance plans.

### FICA Payment and Reporting for Disability Claimants Your 941 and W2 Solution

Clients with LTD Insurance through NIS Trust Carriers receive the following services at no cost:

- Our Trust Carriers will pay the employer's portion of Social Security and Medicare taxes. You are not required to match your employees' FICA withholding.
- Our Trust Carriers will report Third Party Sick Pay payments on Form 941. You are not responsible for incorporating Third Party Sick Pay payments when reporting payroll taxes.
- Our Trust Carriers will prepare and submit W2 forms for covered employees showing the taxes withheld for Third Party Sick Pay and FICA.

Additionally, you will receive documentation on all paid claims. This documentation contains information that you might need to fulfill federal (FUTA) and state (SUTA) unemployment-tax reporting requirements, as well as any other state-reporting requirements.

These services are free of charge.

### Combined Billing

When you purchase any combination of LTD Insurance, Short Term Disability Insurance, Life Insurance, and AD&D Insurance coverages from NIS through our Trust Carriers, you can opt for combined billing.

Advantages of Combined Billing:

- Summary sheet with premium totals for all your benefits.
- One payment by check or electronically through the Automated Clearing House (ACH).
- Never calculate a billing adjustment. When your changes affect your bill, NIS will take care of it. Your adjustments will appear on a subsequent statement.

As an alternative, you can choose to self-bill your account.

### Seamless Waiver Service

Seamless Life Insurance Waiver of Premium Payment Service is for employees with both LTD Insurance coverage and Group Life Insurance coverage through an NIS trust with the same insurance carrier.

With this service, the employer does not have to file a Life Insurance Waiver of Premium application when an employee is out of work due to a disability. Instead, the carrier will notify both the employee and employer that an application has automatically been established.

Administered by:



**Corporate Headquarters:** 250 South Executive Drive, Suite 300  
Brookfield, WI 53005-4273

**Offices Nationwide:** 800.627.3660 [www.NISBenefits.com](http://www.NISBenefits.com)

Policy Underwritten by:



**KANSAS CITY LIFE**

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